



CMCC BOARD MEETING

October 31, 2020

Present: President-Mark Jacobsen, Treasurer-Scott Jackson, Secretary-Kay Birkett, Water Manager-Bob Connolly, Assistant Water Manager-Doug Robinson, Road Manager-Micheal Skredsvig and Provisional Board Member Community Coordinator-Paula Berg. Vice President Kathy Lawrenson was unable to attend. All others members were in attendance. Mark called the meeting to order at 10 AM.

Secretary's Report: Kay presented the draft copy of the September 2020 meeting minutes. Paula suggested several changes. Scott moved the minutes be approved as amended. The motion passed. Kay presented the draft copy of the CMCC 2020 Annual Meeting Minutes. Scott suggested a change for the wording of the last line with regard to approval of the minutes by the membership at the 2021 Annual Meeting. The minutes were approved as amended.

Treasurer's Report: Scott presented the report. See attached for details.

Account Balances:

Banner Bank Checking Account: \$4,360.66

Banner Bank USDA RD Loan Account: \$13,309.00

Accounts Receivable: \$467.33 with one lot owing that amount and an overpayment of \$170.8 by 4 lots. The USDA RD Loan payment of \$18,999.00 was made on October 19th. Scott will amend the current Treasurer's Report for the amount paid to H.B. Jaeger for gaskets and paint. He received a request from the county for CMCC to apply for a Right of Way Permit for work done at Harrison Creek. The request came with a statement saying they would waive the permit fee. Scott will provide a response to the county. Earlier this year we anticipated a possible budget shortfall and approved taking out a \$30,000 loan if it became necessary. Scott anticipates we might have a shortfall of \$5,000 before February 2021, when we will have money available from the January billing. We may need a small short-term loan in the interim.

Water Report: Bob gave his report. Our pumps operated correctly after the recent power outage. Bob and Scott rebuilt the pressure relief valve on Colony Mountain Drive at Lot 7W. They found a rock was preventing the Clayton valve from closing properly. They removed the rock and smaller debris and now it is working correctly. The Harrison Creek site is complete with the exception of the temporary waterline which needs to be coiled up and stored. Water usage has been down to 11,000 gallons per day.

Road Report: Micheal gave his report. Jerry mowed the grass along the side roads. Micheal will start blowing the leaves off these roads once more have fallen. He could use help and will let Paula know when he would like her to post a notification for volunteers.

Continuing Business: Paula has continued to collect missing contact information. There was a discussion about the fact that some residents may not have internet connections, computers or cell phones. There was a discussion of the possibility of shareholders wanting to opt out of emergency communications. Paula is drafting a form for CMCC emergency contact information, what it would be used for and giving shareholders the options to chose their form of contact. It would include a signature line at the bottom. We plan to review it and send it out with the January billing. We currently have no shareholder - CMCC water provision agreement that requires a signature. Bob would like to develop that as well. We moved on to a discussion of the wrap-up for the 2020 Annual Meeting. The board decided Paula will let everyone know electronically when the minutes are available online. For those who have indicated they do not want to be notified electronically we will mail copies of all the information they did not receive when the annual meeting was open to participants. Monthly board meeting minutes will be posted online starting with the October 2020 meeting minutes. There was discussion about our website. The board decided we need to add a page for the minutes or add a page for "Info" which could include the minutes, as well as other very general community information.

New Business: The next meeting is scheduled for November 21st in Bob's garage at 10 AM. The meeting was adjourned at 11:15 AM.

Kay Birkett, CMCC Board Secretary

Board Approved on November 28, 2020

The meeting was subsequently postponed to a November 28th remote meeting beginning at 4 PM.